**Basic Concepts Advocacy Project: Phase 1 (2019 – 2020)**

Pixley Kaseme and JTG

**Programme for Visit 2: 27 – 31 May 2019**

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| **DATE** | **Activity** | **Participants** | **Time** | **Comments/Notes/Aims** |
| 27 May | Training | All practitioners, volunteers and officials | 8:00 – 16:30 (registration at 7:30) | Teachers to bring their files and a selection of workbooks with them. We only need 6 kits and pictures sets for the training. Workshop evaluation to be completed at the end of the training. |
| 28 May | Training | All practitioners, volunteers and officials | 8:00 – 16:30 (registration at 7:30) | Teachers to bring their files and a selection of workbooks with them. We only need 6 kits and pictures sets for the session. Workshop evaluation to be completed at the end of the training. |
| 29 + 30 May | School Visits | Number of visit teams: …….  Number of visits per team: …….. ……… ………. ……… …….. ……….  Total number of visits: ……. | 8am to the end of school day | 30-40 minutes per class visit. The focus of the visits should be on SIZE, but also briefly review SHAPE at the start of each session for 5-8minutes.Teachers not visited can be visited by volunteers after the visit. |
| 29 + 30 May | Visit feedback at the district office | Officials, Volunteers and Project Team | 14h00-1600 | All class visitors bring their completed observation sheet with them to the feedback meeting to give feedback on their visits. Each person on the visit team should take responsibility for reporting back on at least one visit. |
| 29 May | Meeting with District Officials | Project Team and District | 16h00-17h00 | To discuss planning for the way forward: teacher support, volunteers, dates for next visit, add new participants to what’s app group, etc. Take notes at this meeting. |
| 30 May | Meeting with Volunteers | Volunteers, District Officials and Project Team | 16h00-17h00 | To get feedback from volunteers and to plan the next set of visits to the teachers. Attempt to clarify and sort out any problems or make a note of these. Elect a volunteer coordinator. Discuss the new observation sheet. Etc. |
| 31 May | School Visits | Officials and Project Team | 7:30-10am – early start to get to schools at the start of the day | This is a shorter day and only limited visits to allow the project team and officials time to get back home by the end of the day. The local officials may continue with the visits after the project team has left. |