**Basic Concepts Advocacy Project: Phase 1 (2019 – 2020)**

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**Programme for Visit 1: 4 – 8 February 2019**

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| **DATE** | **Activity** | **Participants** | **Time** | **Comments/Notes** |
| 4 Feb | Training | All practitioners, volunteers and officials | 8:00 – 16:30 (registration at 7:30) | Learners required for the demonstration session at around 13h30 |
| 5 Feb | Training | All practitioners, volunteers and officials | 8:00 – 16:30 | Learners required for demonstration session at around 13h30. Workshop evaluation to be completed at the end of the session. |
| 6+7 Feb | School Visits | Number of teams:  Number clusters to be visited:  Number of teacher visits per morning: 4/5 | 8am to the end of school day | 30-40 minute per class visit. It is better if the teachers visited are clustered closer together. I would like to aim to visit at least half the teachers per district. Teachers not visited can be visited by volunteers after the visit. |
| 6+7 Feb | Visit feedback at the district office | Officials, Volunteers and Project Team | 14h00-1600 | All class visitors bring their completed observation sheet with them to the feedback meeting to give feedback on their visits. |
| 6 Feb | Meeting with Volunteers | Volunteers, District Officials and Project Team | 16h00-17h00 | A session to cover all issues that might be relevant to volunteers, but should include discussions about their role in the classes and reporting requirements. Contracts should be signed and handed in. Go into more depth about the Obs Sheets. |
| 7 Feb | Meeting with District Officials | Project Team and District | 16h00-17h00 | To discuss planning for the way forward: teacher support, volunteers, dates for next visit, set up whats app group, etc. |
| 8 Feb | School Visits | Officials and Project Team | 7:30-10am – early start to get to schools at the start of the day | This is a shorter day and only limited visits to allow the project team to get back home by the end of the day. |